

HRODC Postgraduate Training Institute



A Postgraduate - Only Institution



#257

Effective Quality Management in the Industrial Sector

Postgraduate Short Course

Leading To:

DIPLOMA - POSTGRADUATE IN

Effective Quality Management in the Industrial Sector, 30 Credit-Hours

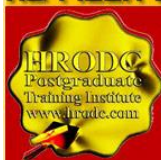
Accumulating to A

**Postgraduate Certificate,
With 150 Additional Credit-Hours, or A**

POSTGRADUATE DIPLOMA

With 330 Additional Credit-Hours

HRODC Postgraduate Training Institute
HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK



Prof. Dr. Ronald B. Crawford - Director

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc. Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.; M. RG. C.



HRODC POSTGRADUATE TRAINING INSTITUTE
A Postgraduate – Only Institution

Websites:
<https://www.hrodc.com/>
<https://www.hrodc.london/postgraduateshortcourses.com/>

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HRODC Postgraduate Training Institute, A Postgraduate-Only Institution


Our UK Government's Verification and Registration

Our Institute is Verified by, and Registered with, the United Kingdom (UK) Register of Learning Providers (UKRLP), of the Department for Education (DfE). Its UK Provider Reference Number (UKPRN) is: 10019585 and might be located at: <https://www.ukrlp.co.uk/>.

Course Coordinator:

Prof. Dr. R. B. Crawford is the Director of HRODC Postgraduate Training Institute, A Postgraduate-Only Institution. He has the following Qualifications and Affiliations:

- Doctor of Philosophy {(PhD) {University College London (UCL) - University of London}};
- MEd Management (University of Bath);
- Postgraduate (Advanced) Diploma Science Teacher Ed. (University of Bristol);
- Postgraduate Certificate in Information Systems (University of West London, formerly Thames Valley University);
- Diploma in Doctoral Research Supervision, (University of Wolverhampton);



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- Teaching Certificate;
- Fellow of the Institute of Management Specialists;
- Human Resources Specialist, of the Institute of Management Specialists;
- Member of the Asian Academy of Management (MAAM);
- Member of the International Society of Gesture Studies (MISGS);
- Member of the Standing Council for Organisational Symbolism (MSCOS);
- Member of ResearchGate;
- Executive Member of Academy of Management (AOM). There, his contribution incorporates the judging of competitions, review of journal articles, and guiding the development of conference papers. He also contributes to the Disciplines of:
 - Human Resources;
 - Organization and Management Theory;
 - Organization Development and Change;
 - Research Methods;
 - Conflict Management;
 - Organizational Behavior;
 - Management Consulting;
 - Gender & Diversity in Organizations; and
 - Critical Management Studies.

Professor Dr. Crawford has been an Academic in the following UK Universities:

- University of London (Royal Holloway), as Research Tutor;
- University of Greenwich (Business School), as Senior Lecturer (Associate Professor), in Organisational Behaviour and Human Resource Management;
- University of Wolverhampton, (Wolverhampton Business School), as Senior Lecturer (Associate Professor), in Organisational Behaviour and Human Resource Management;
- London Southbank University (Business School), as Lecturer and Unit Leader.


His responsibilities in these roles included:

- Doctoral Research Supervisor;
- Admissions Tutor;
- Postgraduate and Undergraduate Dissertation Supervisor;
- Programme Leader;
- Personal Tutor

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For Whom This Course is Designed

This Course is Designed For:

- Quality Managers;
- Project Managers;
- Production Managers;
- Production Supervisors;
- Product Engineers;
- Inspectors;
- Line Leaders;
- Production Operators;
- Those with responsibility for implementing quality management systems;
- Those with an interest in quality management systems;
- Those starting their career in quality management.

Classroom-Based Duration and Cost:

Classroom-Based Duration:	5 Days
Classroom-Based Cost:	£5,000.00 Per Delegate

Online (Video-Enhanced) Duration and Cost

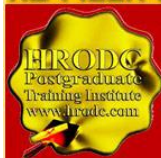
Online Duration:	10 Days @ 3 Hours Per Day
Online Cost:	£3,350.00 Per Delegate

Classroom-Based Course and Programme Cost includes:

- Free Continuous snacks throughout the Event Days;
- Free Hot Lunch on Event Days;
- Free City Tour;
- Free Stationery;
- Free On-site Internet Access;
- Postgraduate Diploma/ Diploma – Postgraduate –or

Effective Quality Management in the Industrial Sector - Page 4 of 22

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 M. RG. C.

- Certificate of Attendance and Participation – if unsuccessful on resit.

Students and Delegates will be given a Selection of our Complimentary Products, which include:

- Our Branded Leather Conference Folder;
- Our Branded Leather Conference Ring Binder/ Writing Pad;
- Our Branded Key Ring/ Chain;
- Our Branded Leather Conference (Computer – Phone) Bag – Black or Brown;
- Our Branded 8-16 GB USB Flash Memory Drive, with Course Material;
- Our Branded Metal Pen;
- Our Branded Polo Shirt.;
- Our Branded Carrier Bag.

Daily Schedule: 9:30 to 4:30 pm.


Delivery Locations:

1. Central London, UK;
2. Dubai, UAE;
3. Kuala Lumpur, Malaysia;
4. Amsterdam, The Netherlands;
5. Brussels, Belgium;
6. Paris, France; and
7. Durban, South Africa;
8. Other International Locations, on request.

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Effective Quality Management in the Industrial Sector Course

Leading to Diploma – Postgraduate – in Effective Quality Management in the Industrial Sector 30 Credit-Hours, Accumulating to a Postgraduate Certificate, with 150 Additional Credit-Hours, or a Postgraduate Diploma, with 330 Additional Credit-Hours

Course Contents, Concepts and Issues

Part 1: Quality Management

- Essentials to Quality Management;
 - What is Quality?
 - The Total Quality Approach Defined;
 - Two Views of Quality;
 - Total Quality Pioneers;
- The Total Quality Approach to Quality Management:
 - Key Elements of Total Quality;
 - Keys to Total Quality Success.
- Four Components of Quality Management:
 - Quality Planning;
 - Quality Control;
 - Quality Assurance;
 - Quality Improvement.
- Managing Quality Achievement:
 - Freedom for Defects or Deficiencies;
 - Quality and Conformity to Requirements or Specification;
 - Fitness for Use;
 - Fitness for Purpose;
 - Sustained Satisfaction;
 - Satisfactory and Unsatisfactory Quality;

- Attainment Levels of Quality;
 - Product and Services: Classified;
 - Quality and Price;
 - Quality and Cost;
 - Quality and Design;
 - Quality, Reliability and Safety;
 - Quality Characteristics;
 - Dimensions of Quality.
- Quality and Global Competitiveness:
- The Relationship between Quality and Competitiveness;
 - Cost of Poor Quality.
- Overview of Total Quality Tools:
- Total Quality Tools Defined;
 - The Pareto Chart;
 - Cause and Effect Diagrams;
 - Check Sheets;
 - Histograms;
 - Scatter Diagrams;
 - Run Charts and Control Charts;
 - Stratification;
 - Some Other Tools Introduced;
 - Management's Role in Tool Deployment.
- Problem Solving and Decision Making:
- Problem Solving for Total Quality;
 - Two Models for Solving and Preventing Problems;
 - Solving and Preventing Problems;
 - Problem-Solving and Decision Making Tools;
 - Decision Making for Total Quality;
 - The Decision-Making Process.
- Optimizing and Controlling Processes through Statistical Process Control (SPC)
- Statistical Process Control Defined;
 - Rationale for SPC;

- Role of the Total Quality Tools;
 - Authority over Processes and Production;
 - Implementation and Deployment of SPC.
- Quality Improvement Strategies:
- Plan-Do-Study-Act (PDSA);
 - Six Sigma;
 - Lean Production System;
 - Root Cause Analysis;
 - Failure Modes and Effects Analysis (FMEA).

Part 2: Planning and Controlling of Quality

- Planning and Control Through Statistical Data:
- Organizing Data in Tabular Form;
 - The Uses of a Histogram in Decision Making;
 - Handling Data by Pareto Diagrams;
 - Conduction Analysis to Determine the Cause: Symptoms and Diagnosis;
 - Linear Regression and Correlation: The Scatter Diagram.
- The Planning Interface: Quality and Production:
- Planning Cycle;
 - Production Planning and Quality Assurance;
 - The Productive System Concept;
 - Planning and Control of Productive Systems;
 - Forecasting;
 - Quantitative Methods of Forecasting.
- Quality of Design: Product and Services:
- The Design Phase;
 - Design Assurance;
 - Design Approval and Contract Review;
 - Product Reliability;
 - Statistical Procedures for Reliability Testing;

- Computer Assisted Design, Manufacturing and Quality Assurance.
- Quality of Design: Production and Operations:
 - Production Planning: An Overview;
 - Quality Control and Inspection Planning;
 - Inspection Plan;
 - Inspection Planning Procedure;
 - Quantitative Methods Applicable to Quality Production;
 - Maintainability and Availability.
- Quality of Design: Resources and Supplies:
 - Quality Assurance in Purchasing or Procurement;
 - Quantitative Method of Resource Planning for Quality;
 - Cooperation and Communication with Vendors for Non-Conformance Control;
 - Work System Planning and Control.
- Quality of Conformance: Inspection and Process Control:
 - The Principle of Perfect Production;
 - Inspection and Test Producers;
 - Controlling the Process: Basic Concepts.
- Quality of Conformance: Acceptance Sampling Techniques:
 - Types of Acceptance Control;
 - Theory of Acceptance Sampling;
 - Sampling Methods;
 - Types of Sampling Plans;
 - Acceptance Sampling Plans by Attributes;
 - Acceptance Sampling Plans by Variables;
 - Other Sampling Plans.
- Quality of Performance: Customer Relations and Liability
 - Contract Review and Delivery;
 - Reliability and Liability;
 - Product Liability;
 - Consumer Behaviour and Design Assurance;
 - Quality Assurance of Services.
- Quality Program: Design and Development:

- Quality Program: Concepts and Standards;
- Program Design;
- Program Documentation;
- Program Implementation;
- Application of PERT in Quality Assurance;
- Software Quality Assurance Program;
- The Symbiotic relationship between Effective Operations Management and an Enhanced Quality Programs.

Part 3: Quality Standards and Other Guidelines

- Modern Quality Systems;
- The British Standard Institution (BSI) as an International Quality Assessment Body;
- The Fundamental Principles of Total Quality Management (TQM);
- Implementing and Monitoring TQM;
- What is the International Organisation for Standardization (ISO);
- What '*International Standardization*' Means;
- The Hallmarks of the ISO Brand;
- ISO and World Trade;
- ISO and Developing Countries;
- How to Recognize an ISO Standard;
- The Big, Wide World of ISO Standards;
- What Makes ISO 9000 and ISO 14000 So Special;
- What Makes Conformity Assessment So Important;
- The ISO9000 Family;
- ISO 1400: An Introduction;

Part 4: Operative Engineering for Product Quality Assurance

- Introduction to Quality Engineering;
- Principles of Quality Engineering;
- Three Phases of Quality Engineering;

- System Design;
 - Parameter Design;
 - Tolerance Design.
- Problem Solving and Quality Improvement:
- Approaches;
 - Management and Planning Tools;
 - Quality Tools;
 - Corrective Action;
 - Preventive Action;
 - Overcoming Barriers to Quality Improvement.
- Continuous Improvement Programme;
- Introduction to Reliability and Reliability Engineering;
- Product Life Cycle:
- Conception;
 - Birth;
 - Growth;
 - Saturation;
 - Decline;
 - Salinity;
 - Death.
- Product Life Testing:
- Quality Control Life Tests;
 - Pilot Run Life Tests;
 - Establishment Life Tests;
 - Application Life Tests.
- Measurement of Product Reliability:
- Failure Mode Effect and Critical Analysis (FMEC);
 - Techniques to Improve Reliability of Products;
 - Designing for Safety;
 - Quantifying Safety Achievements;
 - Hazard Analysis;
 - Fault Tree Analysis;

- Introduction to Value Engineering:
 - Concept of Value;
 - 5 Precepts of Value Engineering;
 - Addressing Problems through Value Engineering;
 - Benefits of Value Engineering;
 - When to Apply Value Engineering;
 - Impact of Value Engineering;
 - Value Engineering: Practical Applications;
 - Cost Modelling and Planning for Value Engineers.

Part 5: Operations Management: Product Design and Production

- Defining Operations Management (OM):
 - The journey from Manufacturing Management to Operations Managements;
 - Key contributors to Operations Management;
 - Elements of Operations management
- Producing Goods and Services;
- Roles of Operations Managers;
- The Concept of Productivity:
 - Measuring Productivity;
 - Productivity Variables;
 - Productivity and the Service Sectors.
- Ethics and Social Responsibility;
- Product Design Issues:
 - Robust Design;
 - Modular Design;
 - Computer-Aided Design (CAD);
 - Computer-Assisted Manufacturing (CAM);
 - Computer-Integrated Manufacturing;
 - Virtual Reality Technology;
 - Value Analysis.

➤ Process Strategies:

- Process Focus;
- Repetitive Focus;
- Product Focus;
- Mass Customization Focus;
- Comparison of Process Choices.

➤ Process Analysis and Design:

- Flowchart;
- Time-Function Mapping;
- Value-Stream Mapping;
- Process Charts;
- Service Blueprinting.

➤ Production Technology:

- Machine Technology;
- Automatic Identification Systems (AISs) and RFID;
- Process Control;
- Vision System;
- Robotics;
- Automated Guided Vehicles (AGVs);
- Flexible Manufacturing Systems (FMSs);
- Computer Aided Design (CAD);
- Computer Assisted Manufacture (CAM)
- Computer Integrated Manufacturing (CIM).

Postgraduate Diploma, Postgraduate Certificate, and Diploma – Postgraduate - Short Course Regulation

Postgraduate Certificate, Postgraduate Diploma, and Diploma – Postgraduate: Their Distinction, Credit Value and Award Title

Postgraduate Short Courses of a minimum of five days' duration, are referred to as Diploma – Postgraduate. This means that they are postgraduate credits, towards a Postgraduate Certificate and Postgraduate Diploma. Postgraduate Certificate and Postgraduate Diploma represent Programmes of Study, leading to Awards bearing their title prefixes. While we, refer to our short studies, of 5 days to five weeks, as 'Courses', those with duration of 6 weeks and more are labelled 'Programmes'. Nevertheless, in line with popular usage, we often refer to all study durations as 'Courses'. Another mark of distinction, in this regard, is that participants in a short course are referred to as 'Delegates', as opposed to the term 'Students', which is confined to those studying a Postgraduate Programme.

Courses are of varying Credit-Values; some being Single-Credit, Double-Credit, Triple-Credit, Quad-Credit, 5-Credit, etc. These short courses accumulate to Postgraduate Certificate, with a total of 180 Credit-Hours (= 6 X 5-Day Courses or 3 X 10-Day Courses), or Postgraduate Diploma, with a total of 360 Credit-Hours (= 12 X 5-Day Courses or 6 X 10-Day Courses).

Delegates studying courses of 5-7 days' duration, equivalent to 30-42 Credit-Hours (Direct Lecturer Contact), will, on successful assessment, receive the Diploma – Postgraduate Award. This represents a single credit at Postgraduate Level. While 6-day and 7-day courses also lead to a Diploma – Postgraduate, they accumulate 36 and 42 Credit Hours, respectively.

Postgraduate Certificate, Postgraduate Diploma, and Diploma – Postgraduate Assessment Requirement

Because of the intensive nature of our courses and programmes, assessment will largely be in-course, adopting differing formats. These assessment formats include, but not limited to, in-class tests, assignments, end of course examinations. Based on these assessments, successful candidates will receive the Diploma – Postgraduate, Postgraduate Certificate, or Postgraduate Diploma, as appropriate.

In the case of Diploma – Postgraduate, a minimum of 70% overall pass is expected. In order to receive the Awards of Postgraduate Certificate and Postgraduate Diploma, candidates must have accumulated at least the required minimum 'Credit-Hours', with a pass (of 70% and above) in at least 70% of the courses taken.

Delegates and students who fail to achieve the requirement for Postgraduate Certificate, Postgraduate Diploma, or Diploma - Postgraduate - will be given support for 2 re-submissions for each course. Those delegates who fail to achieve the assessment requirement for the Postgraduate Diploma or Diploma - Postgraduate - on 2 resubmissions, or those who elect not to receive them, will be awarded the Certificate of Attendance and Participation.

Diploma – Postgraduate, Postgraduate Certificate, and Postgraduate Diploma Application Requirements

Applicants for Diploma – Postgraduate – Postgraduate Certificate, and Postgraduate Diploma are required to submit the following documents:

- Completed Postgraduate Application Form, including a passport sized picture affixed to the form;
- A copy of Issue and Photo (bio data) page of the applicant's current valid passport or copy of his or her Photo-embedded National Identity Card;
- Copies of credentials mentioned in the application form.

Admission and Enrolment Procedure

- On receipt of all the above documents we will assess applicants' suitability for the Course or Programme for which they have applied;
- If they are accepted on their chosen Course or Programme, they will be notified accordingly and sent Admission Letters and Invoices;
- One week after the receipt of an applicant's payment or official payment notification, the relevant Course or Programme Tutor will contact him or her, by e-mail or telephone, welcoming him or her to HRODC Postgraduate Training Institute;
- Those intending to study in a foreign country, and require a Visa, will be sent the necessary immigration documentation, to support their application;
- Applicants will be notified of the dates, location and venue of enrolment and orientation, where appropriate.

Modes of Study and Duration of Postgraduate Certificate and Postgraduate Diploma Programmes

There are two delivery formats for Postgraduate Certificate and Postgraduate Diploma Programmes, as follows:

1. Intensive Full-time (Classroom-Based) Mode, lasting 3 months for Postgraduate Diploma, and 6 weeks for Postgraduate Certificate. These durations are based on six hours' lecturer-contact per day, five days (30 hours) per week, for Postgraduate Diploma;
2. Video-Enhanced On-Line Mode. This interactive online mode lasts twenty (20) weeks, for Postgraduate Diploma, and ten (10) weeks for Postgraduate Certificate. Our calculation is based on three hours per day, six days per week.

Whichever study mode is selected, the aggregate of 360 Credit Hours must be achieved.

Introducing Our Video-Enhanced Online Study Mode

In a move away from the traditional online courses and embracing recent developments in technology-mediated distance education, HRODC Postgraduate Training Institute has introduced a Video-Enhanced Online delivery. This Online mode of delivery is revolutionary and, at the time of writing, unique to HRODC Postgraduate Training Institute.

You are taught as individuals, on a one-to-one or one-to-small-group basis. You see the tutor face to-face, for the duration of your course. You will interact with the tutor, ask and address questions; sit examinations in the presence of the tutor. It is as real as any face-to-face lecture and seminar can be. Choose from a wide range of Diploma – Postgraduate Courses and an increasing number of Specialist Postgraduate Certificate and Postgraduate Diploma Programmes. You might also accumulate Postgraduate Short Courses, via this mode of study, over a 6-year period, towards a Postgraduate Certificate or Postgraduate Diploma.

Key Features of Our Online Study: Video-Enhanced Online Mode

- The tutor meets the group and presents the course, via Video, in a similar way to its classroom-based counterpart;
- All participants are able to see, and interact with, each other, and with the tutor;
- They watch and discuss the various video cases and demonstrations that form an integral part of our delivery methodology;
- Their assessment is structured in the same way as it is done in a classroom setting;
- The Video-Enhanced Online mode of training usually starts on the 1st of each month, with the cut-off date being the 20th of each month, for inclusion the following month;
- Its duration is twice as long as its classroom-based counterpart. For example, a 5-day (30 Credit Hours) classroom-based course will last 10 days, in Video-Enhanced Online mode. This calculation is based on 3 hours tuition per day, adhering to the Institute's required 30 Credit-Hours;
- The cost of the Video-Enhanced Online mode is 67% of similar classroom-based courses;

- For example, a 5-day classroom-based course, which costs Five Thousand Pounds, is only Three Thousand Three Hundred and Fifty Pounds (£3,350.00) in Video-Enhanced Online Mode.

10-Week Video-Enhanced Online Postgraduate Certificate and 20-Week Video-Enhanced Online Postgraduate Diploma

You might study an Online Postgraduate Certificate or Online Postgraduate Diploma, in 10 and 20 weeks, respectively, in the comfort of your office or homes, through HRODC Postgraduate Training Institute's Video-Enhanced Online Delivery. We will deliver the 180 Credit-Hours and 360 Credit-Hours, in line with our regulation, through 'Direct-Lecturer-Contact', within the stipulated timeframe. We aim to fit the tuition around your work, family commitment and leisure, thereby enhancing your maintenance of an effective 'work-study-life-style balance', at times convenient to you and your appointed tutor.

Cumulative Postgraduate Certificate and Postgraduate Diploma Courses

All short courses can accumulate to the required number of Credit-Hours, for the Postgraduate Certificate and Postgraduate Diploma, over a six-year period from first registration and applies to both general and specialist groupings. In this regard, it is important to note that short courses vary in length, the minimum being 5 days (Diploma – Postgraduate) – equivalent to 30 Credit Hours, representing one credit, as is tabulated below.

On this basis, the definitive calculation on the Award requirement is based on the number of hours studied (aggregate credit-value), rather than merely the number of credits achieved. This approach is particularly useful when a student or delegate studies a mixture of courses of different credit-values.

For those delegates choosing the accumulative route, it is advisable that at least one or two credits be attempted each year. This will ensure that the required 180 Credit-Hours and 360 Credit-Hours, for the Postgraduate Certificate and Postgraduate Diploma, respectively, are


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Examples of Postgraduate Course Credits: Their Value, Award Prefix & Suffix – Based on 5-Day Multiples		
Credit Value	Credit Hours	Award Title Prefix (& Suffix)
Single-Credit	30-54	Diploma - Postgraduate
Double-Credit	60-84	Diploma – Postgraduate (Double-Credit)
Triple-Credit	90-114	Diploma – Postgraduate (Triple-Credit)
Quad-Credit	120-144	Diploma – Postgraduate (Quad-Credit)
5-Credit	150-174	Diploma – Postgraduate (5-Credit)
6-Credit	180-204	Postgraduate Certificate
7-Credit	210-234	Postgraduate Certificate (+ 1 Credit)
8-Credit	240-264	Postgraduate Certificate (+2 Credits)
9-Credit	270-294	Postgraduate Certificate (+3 Credits)
10-Credit	300-324	Postgraduate Certificate (+ 4 Credits)
11-Credit	330-354	Postgraduate Certificate (+5 Credits)
12-Credit	360	Postgraduate Diploma
360 Credit-Hours = Postgraduate Diploma		
12 X 5-Day Courses = 360 Credit-Hours = Postgraduate Diploma		
10 X 6-Day Courses = 360 Credit-Hours = Postgraduate Diploma		

Exemplification of Accumulated Postgraduate Certificate and Postgraduate Diploma Award Titles

All Specialist Postgraduate Certificate and Postgraduate Diploma Programmes have their predetermined Award Titles. Where delegates do not follow a Specialism, for accumulation to a Postgraduate Diploma, they will normally be Awarded a General Award, without any Specialist Award Title. However, a Specialist Award will be given, where a delegate studies

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1. **Postgraduate Diploma in Accounting and Finance;**
2. **Postgraduate Certificate in Accounting and Finance;**
3. **Postgraduate Certificate in Aviation Management;**
4. **Postgraduate Diploma in Aviation Management;**
5. **Postgraduate Certificate in Industrial Health and Safety Management, Incorporating Oil and Gas Safety;**
6. **Postgraduate Diploma in Industrial Health and Safety Management, Incorporating Oil and Gas Safety;**
7. **Postgraduate Certificate in Business Communication;**
8. **Postgraduate Diploma in Business Communication;**
9. **Postgraduate Certificate in Corporate Governance;**
10. **Postgraduate Diploma in Corporate Governance;**
11. **Postgraduate Certificate in Costing and Budgeting;**
12. **Postgraduate Diploma in Costing and Budgeting;**
13. **Postgraduate Certificate in Client or Customer Relations;**
14. **Postgraduate Diploma in Client or Customer Relations;**
15. **Postgraduate Certificate in Engineering and Technical Skills;**
16. **Postgraduate Diploma in Engineering and Technical Skills;**
17. **Postgraduate Certificate in Events Management;**
18. **Postgraduate Diploma in Events Management;**
19. **Postgraduate Certificate in Health and Safety Management;**
20. **Postgraduate Diploma in Health and Safety Management;**
21. **Postgraduate Certificate in Health Care Management;**
22. **Postgraduate Diploma in Health Care Management;**
23. **Postgraduate Certificate in Human Resource Development;**
24. **Postgraduate Diploma in Human Resource Development;**
25. **Postgraduate Certificate in Human Resource Management;**
26. **Postgraduate Diploma in Human Resource Management;**

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- 27. Postgraduate Certificate in Information and Communications Technology (ICT);**
- 28. Postgraduate Diploma in Information and Communications Technology (ICT);**
- 29. Postgraduate Certificate in Leadership Skills;**
- 30. Postgraduate Diploma in Leadership Skills;**
- 31. Postgraduate Certificate in Law – International and National;**
- 32. Postgraduate Diploma in Law – International and National;**
- 33. Postgraduate Certificate in Logistics and Supply Chain Management;**
- 34. Postgraduate Diploma in Logistics and Supply Chain Management;**
- 35. Postgraduate Certificate in Management Skills;**
- 36. Postgraduate Diploma in Management Skills;**
- 37. Postgraduate Certificate in Maritime Studies;**
- 38. Postgraduate Diploma in Maritime Studies;**
- 39. Postgraduate Certificate in Oil and Gas Operation;**
- 40. Postgraduate Diploma in Oil and Gas Operation;**
- 41. Postgraduate Certificate in Oil and Gas Accounting;**
- 42. Postgraduate Diploma in Oil and Gas Accounting;**
- 43. Postgraduate Certificate in Politics and Economic Development;**
- 44. Postgraduate Diploma in Politics and Economic Development;**
- 45. Postgraduate Certificate in Procurement Management;**
- 46. Postgraduate Diploma in Procurement Management;**
- 47. Postgraduate Certificate in Project Management;**
- 48. Postgraduate Diploma in Project Management;**
- 49. Postgraduate Certificate in Public Administration;**
- 50. Postgraduate Diploma in Public Administration;**
- 51. Postgraduate Certificate in Quality Management;**
- 52. Postgraduate Diploma in Quality Management;**
- 53. Postgraduate Certificate in Real Estate Management;**
- 54. Postgraduate Diploma in Real Estate Management;**

55. Postgraduate Certificate in Research Methods;

56. Postgraduate Diploma in Research Methods;

57. Postgraduate Certificate in Risk Management;

58. Postgraduate Diploma in Risk Management;

59. Postgraduate Certificate in Sales and Marketing;

60. Postgraduate Diploma in Sales and Marketing;

61. Postgraduate Certificate in Travel, Tourism and International Relations;

62. Postgraduate Diploma in Travel, Tourism and International Relations.

The actual courses studied will be detailed in a student or delegate's Transcript.

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Prof. Dr. Ronald B. Crawford
Director
HRODC Postgraduate Training Institute